



North Carolina Department of Health and Human Services

Division of Aging and Adult Services

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May 18, 2005

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

Alexander	Chowan	Halifax	Nash	Surry
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Cherokee	Graham	Moore	Stokes	Yancey

Attention: Adult Services Supervisors and Managers

Subject: Cluster Meetings for Field Test of Adult Protective Services Tools

Thank you for a very positive response to our invitation to field test the Adult Protective Services (APS) tools developed by the APS Task Force and its regional work groups. We are pleased to see this level of interest in the tools. A total of fifty DSSs are planning to field test the tools.

Most DSSs expressed a desire to attend a cluster meeting prior to beginning the field test. Six cluster meeting dates and locations have been scheduled during the month of June to orient your staff to the tools. The cluster meeting dates and locations are enclosed for your information and planning.

The Adult Programs Representatives (APR) are responsible for planning and conducting the cluster meetings. The contact person(s) for each cluster meeting is identified in the enclosed information. You will need to register with one of the APRs responsible for the cluster meeting your staff plan to attend. The APRs will provide more detailed information about the cluster meeting times, agenda, directions to the site, etc.

We are excited about getting the field test underway and look forward to your feedback at its conclusion. If you have questions about the cluster meetings, please contact your Adult Programs Representative.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill".

Suzanne P. Merrill, Chief
Adult Services Section

/spm

Enclosure

AFS-05-2005

Cluster Meeting Dates/Locations
APS Tools Field Test

Date	Location	APR(s) Responsible
June 9	Martin Community College 1161 Kehukee Road Williamston	Emily Hale 252-536-4586 Emily.Hale@ncmail.net
June 14	Alamance County Child Support Enforcement Office 201 West Elm Street Graham	Joyce Massey-Smith 336-591-4205 Joyce.Massey-Smith@ncmail.net and John Castro 704-639-7729 John.Castro@ncmail.net
June 15	Asheville-Buncombe Technical Community College Simpson Building Lecture Hall 340 Victoria Road Asheville	Sam Hubbard 828-684-3248 Sam.Hubbard@ncmail.net and Sam Robertson 828-664-0366 Sam.Robertson@ncmail.net
June 16	Mitchell Community College Continuing Education Building Auditorium 701 Front Street Statesville	Sam Hubbard 828-684-3248 Sam.Hubbard@ncmail.net and Sam Robertson 828-664-0366 Sam.Robertson@ncmail.net
June 16	Edgecombe DSS 301 N. Fairview Road Rocky Mount	Barbara Gillespie 919-484-1458 Barbara.Gillespie@ncmail.net
June 17	Cumberland DSS 1225 Ramsey Street Fayetteville	Barbara Gillespie 919-484-1458 Barbara.Gillespie@ncmail.net and Emily Hale 252-536-4586 Emily.Hale@ncmail.net